



TICA Aalsmeer - Registration rules logistics

For a good overview and clear structure, we ask you, as a TICA exhibitor, to report activities/actions in advance to TICA's Logistics team. This allows for timely anticipation and better supervision.

How does reporting work?

Is one or more of the activities/actions below on your schedule? Then send an e-mail to TICA's Logistics team at: logistiek@tica.nl Below you can read which information you need to name in the e-mail.

Which specific work/actions should I report?

1. A delivery of more than five pallets

Give 24 hours' notice with the following information:

- How many pallets will be delivered.
- How many pallets are going into storage (pallet racking).
- What time the pallets will be delivered (if possible).

Note! You do not need to notify this action if you have already specified the standard delivery days for receipt planning. However, it would be nice if there is no delivery (or a discrepancy to the delivery) that the exhibitor contacts TICA's Logistics team. Would you like to provide standard delivery days for reception planning? Please email logistiek@tica.nl

2. Stand relocation/renovation

Give at least one week's notice with the following information:

- A time estimate of the move/conversion.
- An estimate of waste. See document "TICA Aalsmeer - House Rules Logistics" for more information.
- An estimate of the amount of Expedition space you want to use.
- How many carts/pallets/pump trucks you need.
- The contact person who can be contacted by TICA if there are any questions.

3. Use of TICA's long-term storage (more than 4 weeks)

Give at least one week's notice with the following information:

- A time estimate of delivery (if possible).
- The number of pallets
- Whether sealing is required and by whom.
- Note! If the pallets are stored, the exhibitor should request the results via the [house rules logistics](#).

4. Arrival of container

Make at least one week's notice (preferably earlier) with the following information:

- A time estimate of the arrival of the container and whether TICA needs to unload the container.
- A time estimate of unloading (not required if TICA unloads).
- The size of the container.
- The quantity of pallets and whether TICA's pallets wish to be used.
- Whether sealing is required and by whom.
- Indication of whether storage will be used, with an estimate of the amount of space involved.